Putting together a useful string of keystrokes

The following command is extremely powerful. It allows you to string together two, three or four cursor/formatting, Function 1-12, symbol, Paste, Undo, Another and/or Insert commands to form a single speech command. These include all the command keys that are practical to use in this manner (see table 6.13b).

These combined commands will come naturally once you are used to using the single keys. You'll find yourself naturally combining two keys at first, then three and even four.

To hit a series of up to four commands and/or symbols in a single speech command
•   say the names of 2 to 4 commands from Table 6.13b without pausing between them

Examples: **"Down Enter"** moves the cursor down one line and hits Enter. This speeds up selecting a file in Windows Explorer or an Open dialog box.

"Enter · Escape" hits Enter, then Escape — when a dialog box spawns another dialog box this allows you to dismiss both dialog boxes at once — Enter hits the default answer for the first one, then Escape dismisses the second one

"Home Delete" deletes the first character of a line, changing

- May 27, 2005, a goshawk sped toward Bill; he ducked|

to

| May 27, 2005, a goshawk sped toward Bill; he ducked

"Down Home · Hyphen Space" moves the cursor down one line and types "-" at the beginning of that line, changing

- May 27, 2004, a |peregrine falcon sped toward Bill; he ducked
May 27, 2005, a goshawk sped toward Bill; he ducked

to

- May 27, 2004, a peregrine falcon sped toward Bill; he ducked
- May 27, 2005, a goshawk sped toward Bill; he ducked

"Insert Paste" makes a new line above the cursor, then pastes the contents of the Windows clipboard. With "Why do large birds dive bomb Bill?" copied, changes

- May 27, 2004, a peregrine falcon sped toward Bill; |he ducked
- May 27, 2005, a goshawk sped toward Bill; he ducked

to

Why do large birds dive bomb Bill?|
- May 27, 2004, a peregrine falcon sped toward Bill; he ducked
- May 27, 2005, a goshawk sped toward Bill; he ducked

These commands can speed input in many situations. You'll find yourself combining these commands more often as you become more familiar with them.